



**SOUTH EASTERN
UNIVERSITY OF SRI LANKA**

**BIDDING DOCUMENT
(Measure and Pay Contract)**

**Infrastructure Development of Agro Tech Park at Malwaththa,
South Eastern University of Sri Lanka
(SEU/GOSL/ATP/03/P112)**

Issued to :

Issued by :

Date :

EMPLOYER:

Vice - Chancellor,
South Eastern University of Sri Lanka
Oluvil.

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SOUTH EASTERN UNIVERSITY OF SRI LANKA

INVITATION FOR BIDS

1. The Chairman, Department Procurement Committee, on behalf of the South Eastern University of Sri Lanka invites sealed bids from eligible and qualified bidders for the following work, which consists of renovation of existing building, construction of internal road, farm manager office, water tank, biogas unit, cattle unit, broiler unit, net houses, layer unit and electric fence at Agrotech park in Malwaththa.

Name of Work	Estimated Cost (Excluding VAT) (Rs. Mn)	Minimum Required CIDA Grade	Closing of Bids/Opening of Bids	Bid Security Amount (Rs. Mn)
Infrastructure Development of Agrotech Park at Malwaththa, South Eastern University of Sri Lanka (SEU/GEOSL/ATP/03/P112)	154.03	C 4 (Building) with C6 (Highways) & C7 (Irrigation)	05.01.2021 at 01.30 p.m.	1.5

2. Bidding will be conducted through National Competitive Bidding (NCB) Procedure.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet a valid (CIDA) grade as indicated in the above table.
4. Qualification requirements to qualify for contract award include;
- Experience as prime contractor in the construction of at least one project in the similar nature and complexity in last ten years.
 - Average annual volume of construction performed in the last five years shall be at least 165 Mn.
 - The minimum amount of liquid assets shall be not less than LKR 30 Mn.
 - Documentary evidence to support bidders experience and track record shall be provided with the bid.
5. Interested bidders may obtain further information from the **Project Manager / Works Engineer, South Eastern University of Sri Lanka, Oluvil** and inspect the bidding documents at the same address on any working day from 09.00 a.m. to 03.00 p.m. Contact numbers are 067-2255147/ 067-2255356. The bidding documents are also available on the University website (www.seu.ac.lk) only for inspection purposes.
6. A complete set of Bidding Documents in English language may be purchased by interested bidders on submission of a written application to the **Deputy Registrar / Capital Works & Planning South Eastern University of Sri Lanka, Oluvil** from **20.11.2020** until **18.12.2020** from **9.00 a.m.** to **03.00 p.m.** upon payment of a non-refundable fee of Rupees Thirty Thousand (30,000/-) by cash to the Shroff counter or to the **People's Bank, Addalaichenai Branch, A/C No: 228 1001 9000 1704, South Eastern University of Sri Lanka**. The original of the Bank deposit slip should be produced with application.
- The bidding documents can also be obtained **via email** till **16.12.2020-03.00 p.m.** by sending a request letter to drcapitalworks@seu.ac.lk with the scanned copy of the original of the bank deposit slip for the non-refundable fee.
7. Sealed Bids in duplicate shall be deposited in the tender box kept in the office of the Registrar or sent by registered post to the **Chairman, Department Procurement Committee of South Eastern University of Sri Lanka, Oluvil** to reach him before **01.30 p.m.** on **05.01.2021**. Bids will be opened immediately thereafter in the Board Room of the South Eastern University of Sri Lanka, Oluvil in the presence of the bidders' representatives who choose to attend.
8. Bids shall be valid for a period of **119 days** from **05.01.2021** which is the date fixed for closing of Bids or any extended period.
9. All Bids shall be accompanied by a Bid Security of **Sri Lankan Rupees One Million Five Hundred Thousand (LKR 1,500,000.00)** obtained from a commercial bank operating in Sri Lanka approved the Central Bank of Sri Lanka in the form of an unconditional and on demand bond and shall be valid for a period of **147 days** from the closing of bids on **05.01.2021**. Beneficiary of the bid security shall be Vice Chancellor, South Eastern University of Sri Lanka, Oluvil.
10. A Pre Bid meeting will be held at the Board Room of the South Eastern University of Sri Lanka, Oluvil on **23.12.2020 at 10.00 a.m.** for the above works.
11. The construction period shall be **15 calendar months**.

Chairman
Department Procurement Committee
South Eastern University of Sri Lanka
University Park, Oluvil

SECTION - 01

INSTRUCTIONS TO BIDDERS

INSTRUCTION TO BIDDERS

Instruction to Bidders applicable to this contract shall be Second Edition - January 2007 Standard Bidding Document of Works – Major Contracts (CIDA/SBD/02) in Sri Lanka, published by the Construction Industry Development Authority (CIDA), Sri Lanka.

This publication (CIDA/SBD/02) can be purchased at the Institute of Construction Industry Development Authority (CIDA), Sawsiripaya, 123, Wijerama Mawatha, Colombo 7.

Instruction to Bidders Shall Be Read in Conjunction with Section - 2.

Instruction to Bidders will not be a part of the contract and will cease to have effect once the contract is signed

SECTION – 02

BIDDING DATA

Note:

This section shall be read in conjunction with Section 1 – Instruction to Bidders, and is intended to provide specific information in relation to corresponding Clauses in Section I. Whenever there is a discrepancy, the provisions in Section 2- Bidding Data shall supersede these provided in the Section 1- Instructions to Bidders.

Item	ITB Sub Clause	Entry
Employer's name and address	1.1	The Employer is Name: The Vice - Chancellor Address: South Eastern University of Sri Lanka, Oluvil.
Scope of Works	1.1	The Work consists of Infrastructure Development of Agro Tech Park at Mallwaththa, South Eastern University of Sri Lanka. (SEU/GOSL/ATP/03/P112) Work consists of renovation of existing building, new construction of internal roads, farm manger office water tank, biogas unit, cattle unit, broiler unit, net houses, layer unit and electric fence.
Time of Completion	1.2	The time for Completion for the whole of Works shall be 15 Calendar Months
Source of funds	2.1	The source of funds is the Government of Sri Lanka
Qualification Information	4.1	The following information shall be provided in Section-9 - Schedules: <ul style="list-style-type: none"> • ICTAD Registration <ul style="list-style-type: none"> Registration number Grade Specialty Expiry Date • VAT Registration number • Attach Construction Program • Attach Legal Status (Sole proprietor, Partnership, Company etc.) • Attach authentication for signatory. • Total monetary value of construction work performed for each of the last five years; • Experience in works of a similar nature and size for each of the last five years (at least Rs.110 Mn value of work in one contract with similar type of civil works including building, Road and irrigation works experience) • Construction equipment; • Staffing • Attach Work Plan and methods; • Attach certified copies of financial statements of the organization such as audited accounts to facilitate for valuation of financial stability such as turnover. liquid assets, liabilities, working capital etc.
CIDA registration required	4.2 (a)	Valid minimum CIDA grade with specialty C 4 (Building) with C6 (Highways) & C7 (Irrigation)
Average annual volume of construction work performed in the last five	4.2 (b)	Average annual volume of construction work performed in the last five years shall be at least Rs: 165 Mn Certified copy of audited financial statement should be attached.

Similar work experience	4.2 (c)	Experience as prime contractor in the construction of at least one works of nature and complexity similar to the Works over the last 10 years (to comply with this requirement, works cited should be at least 70 percent complete)
Essential equipment	4.2 (d)	Essential Equipment required: required quantity or at least one in following Total station , Concrete mixer, Loader / Excavator, Tipper lorry, Tractor with trailer, scaffolding, steel jacks, generator, compactor, other electric tools and any other equipment required for the work
Qualification and Experience of Contract Manager	4.2 (e)	Site Engineer- B.Sc. in Civil Engineering with minimum of 3 years relevant experience and Technical Staff – HNDE/NDT / equivalent qualification with minimum of 3 years relevant experience or NCT Civil / QS / equivalent qualification with minimum of 5 years relevant experience
Liquid assets and / or credit facilities required	4.2 (f)	The minimum amount of liquid assets and/or credit facilities net of other contractual commitments and exclusive of any advance payments which may be made under the contract shall be not less than LKR 30 Mn. A letter from commercial bank operating in Sri Lanka approved by the Central Bank and accepted by the Treasury for credit facilities exclusively for this project shall submitted along the bid.
Clarification of Bidding Documents	10.1	Employer’s address for clarification of bidding documents is: Name of Officer: Works Engineer Address: SEUSL, Oluvil. Phone: 067 22 55356 Fax: 067 22 55356
Documents comprising the Bid	13	The Bid Submitted by the bidder shall have to comprise according to ITB no 13
Adjustment for change in cost	14.4	The contract is subjected to price adjustment as per CIDA /ICTAD formula.
Period of Bid validity	16.1	The Bid shall be valid up to 119 Days from the date fixed for closing of bids or extended period (Valid up to 04/05/2021)
Amount of Bid security	17.1	The amount of Bid security shall be LKR 1.5 Mn (One Million Five Hundred Thousand)

Validity of Bid security	17.2	The Bid security shall be valid up to 147 Days from the bid submission date. (Valid up to 01/06/2021) Bid Security acceptable to the Employer shall be bank guarantee obtain from commercial bank operating in Sri Lanka approved by the Central Bank and accepted by the Treasury or Construction Guarantee Fund for acceptance of guarantees. Such bid security shall be irrevocable and unconditionally en-cashable upon the first written request by the Procuring Entity.
Pre-Bid meeting	19.1	Pre Bid meeting will be held on 23/12/2020 Wednesday . Board Room, South Eastern University of Sri Lanka, Oluvil. Date: 23/12/2020 Wednesday Time: 10.00 a.m.
Employer's Address for Bid submission	21.2 (a)	Employer's Address for the purpose of bid submission is. Chairman Department Procurement Committee South Eastern University of Sri Lanka University Park, Oluvil.
Identification number of Contract	21.2 (b)	Identification number of the Contract is SEU/GOSL/ATP/03/P112
Deadline for submission of Bids	22.1	The deadline for submission of Bids shall be 01.30 p.m. on 05/01/2021 .
Bid Opening	25.1	Bids will be opened just after the deadline of bids submission
Amount of Performance Security	35.1	The standard form of Performance Security acceptable to the Employer shall be bank guarantee obtain from commercial bank operating in Sri Lanka approved by the Central Bank of Sri Lanka and accepted by the Treasury. Insurance will not be accepted for this purpose. The amount of Performance Security is 5% of the initial contract price.
Dispute Adjudication Board (DAB)	37	Fees and type of reimbursable expenses to be paid to the Adjudicator shall be on a case by case basis and shall be shared equally by the Contractor and the Employer.

SECTION – 03

CONDITIONS OF CONTRACT

Conditions of Contract shall be read in conjunction with Section -4 Contract Data, which shall take precedence over the Conditions of Contract

GENERAL CONDITIONS OF CONTRACT

General Conditions of Contract applicable to this contract shall be Second Edition – January 2007 of Standard Bidding Document of Works – Contracts (CIDA/SBD/02) in Sri Lanka, published by the Construction Industry Development Authority (CIDA), Sri Lanka.

This publication (CIDA/ SBD/ 02) can be purchased at the Construction Industry Development Authority (CIDA), Sawsiripaya, 123, Wijerama Mawatha, Colombo 07.

Conditions of Contract Shall be Read in Conjunction with Contract Data Section.4

SECTION – 04

CONTRACT DATA

Note:

This section shall be read in conjunction with section 3- Conditions of Contract, and is intended to provide specific information in relation to corresponding Clauses in section 3. Whenever there is a discrepancy, the provisions in section 4 – Contract Data shall supersede these provided in the Section 3 – Conditions of Contract.

Conditions of Contract Clause Number /s		
1.1.2.2	Employer's name and address	Name: Vice- Chancellor Address: South Eastern University of Sri Lanka. Oluvil.
1.1.2.4	Engineer's name and address	Name: Works Engineer Address: Works Department, South Eastern University of Sri Lanka Oluvil.
1.1.3.3	Time for Completion of the Works	The time for completion for the whole of Works shall be 15 Calendar months.
1.1.3.7	Defects Notification Period	Defects notification Period is 365 Days from Taking – over Certificate.
2.1	Right to access to the site	Within 14 (Fourteen) days after letter of acceptance.
3.1	Engineer's Duties and Authority	<p>The Engineer shall obtain the specific approval of the Employer before taking action under the following Sub Clause of these Conditions:</p> <ul style="list-style-type: none"> (a) Consenting to the subletting of any part of the Works under Sub Clause 4.4 (b); (b) Approving an extension of the Time for Completion, and/or any additional payments under Sub Clause 19.1(contractor's claim) issuing variation under Sub Clause 13.1(Right to vary Employer's Requirements), except in an emergency situation, as reasonably determined by the Engineer. (c) Approving additional payment under Sub Clause 13.3 <p>Notwithstanding the obligation, as set out above, to obtain approval, if in the opinion of the Engineer, an emergency occurs affecting the safety of life or of the Works or of adjoining property, he may, without relieving the Contractor of any of his duties and responsibilities under the Contract, instruct the Contractor to execute all such work or to do all such things as may, in the opinion of the Engineer, be necessary to abate or reduce the risk. The Contractor shall forthwith comply, despite the absence of approval of the Employer, with any such instruction of the Engineer. The Engineer shall determine an addition to the Contract Price, in respect of such instruction, in accordance with Clause 13.3 and</p>

		Shall notify the Contractor accordingly, with a copy to the Employer.
4.2	Amount of Performance Security	The Performance Security shall be 5% percent of the Initial Contract Price. The standard form of Performance Security acceptable to the Employer shall be bank guarantee obtain from commercial bank operating in Sri Lanka approved by the Central Bank of Sri Lanka and accepted by the Treasury. Insurance will not be accepted for this purpose.
8.7	Liquated damages for the Works	The Delay Damages for the whole of the Works shall be 0.05% of the Initial Contract Price per day. The maximum amount of Delay Damages for the whole of the Works shall be 10% percent of the Initial Contract price.
12.2 (b)	Method of Measurement	The Method of Measurement shall be Measure and Pay based on SLS 573/CIDA/CE/107
14.2	Total Advance Payment	20% of the Initial Contract Price excluding provisional sums and contingencies.
14.3 (c)	Percentage of retention	The retention from each payment shall be 10%
	Limit of Retention Money	The limit of retention shall be 5 percent of the Initial Contract Price.
14.5	Minimum amount of Interim Payment Certificates	Minimum amount of Interim Payment Certificates shall be 3% of the Initial Contract Price.
14.8	Alternative method for Payment of Retention	On reaching the limit of retention, stated in Contract Data the Contractor may substitute full retention money with an unconditional guarantee acceptable to the Employer to a value equal to the full retention money, and valid up to 28 days beyond the end of defect Notification Period. On receipt of such guarantee the Employer shall repay the full retention money. The guarantee will be released to the Contractor upon the certification of the Engineer that all Defects notified by the Engineer to the Contractor before the end of this period have been corrected.
18.2	Third Party Insurance.	The amount of insurance per occurrence is: Rs: 1,000,000.00
19.3	Failure to agree Dispute Adjudicator	The appointing entity for appointing the Adjudicator is the Institute for Construction Training and Development (ICTAD)/ Construction Industry Development Authority (CIDA)

SECTION – 05

STANDARD FORMS (CONTRACT)

- Letter of Acceptance
- Agreement
- Performance Security
- Advance Payment Security
- Retention Money Guarantee

FORM OF LETTER OF ACCEPTANCE
[Letter heading paper of the procuring entity]

..... [date]

To:[name and address of the Contractor] [Name of the project and Contract No.]

This is to notify you that your bid dated [insert date] for the construction and remedying defects of the.....[name of the Contract and identification number] for the Contract price of.....[name of currency].....
.....[amount in figures and words] as corrected in accordance with Instructions to Bidders and/ or modified by a Memorandum of Understanding, is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The start Date shall be:(fill the date as per Conditions of Contract).

The amount of Performance Security is: (fill the date as per amount as per Conditions of Contract).

The Performance Security shall be submitted on or before (fill the date as per Conditions of Contract).

Authorized Signature:

Name and title of Signatory:

Name of Agency:.....

FORM OF AGREEMENT

This Agreement made the [day] of [month] 20..... [year], between
[name and address of Employer] (hereinafter called and referred to as “the Employer”), of the one
part, and
[name and address of Contractor] (hereinafter called and referred to as “the Contractor”), of the
other part:

Whereas the Employer desires that the Contractor execute [name
and identification no of Contract](hereinafter called and referred to as “the Works”) and the
Employer has accepted the Bid by the Contractor for the execution and completion of such Works
and remedying of any defects therein.

The Employer and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract.
2. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execute and complete the Works and remedy any defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be executed the day and year
aforementioned in accordance with laws of Sri Lanka.

.....

.....

Authorized signature of Contractor

Authorized signature of Employer

COMMON SEAL

COMMON SEAL

In the presence of
Witnesses:

- 1) Name and NIC No.....
Signature
Address
- 2) Name and NIC No.
Signature
Address

**FORM OF PERFORMANCE SECURITY
(Unconditional)**

.....Name, and
Address of Issuing Branch or Office]

**Beneficiary: Vice Chancellor
South Eastern University of Sri Lanka,
Olivil**

Date:

PERFORMANCE GUARANTEE No.:

We have been informed that.....[name of Contractor]
(hereinafter called "the Contractor") has entered into Contract No.....[reference
number of the contract] dated with you, for the.....
[insert "construction "] of me of contract and brief description of Works] (hereinafter called "the
Contract").

Furthermore, we understand that, according to the Conditions of the Contract, a performance
guarantee is required.

At the request of the Contractor, we..... [name of
Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount
of.....Amount in figures]

..... [amount in words],
upon receipt by us of your first demand in writing accompanied by a written statement stating that
the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or
to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than theday of....., 20..... [Insert date, 28 days
beyond the Time for Completion] and any demand for payment under it must be received by us at
this office on or before that date.

.....
[signature(s)]

FORM OF ADVANCE PAYMENT SECURITY

.....*Name and address of Agency, and Address of Issuing Branch or Office*.....

**Beneficiary: Vice Chancellor
South Eastern University of Sri Lanka,
Olivil.**

Date:

ADVANCE PAYMENT GUARANTEE No:

We have been informed that *[name of Contractor]*
(hereinafter called "the Contractor") has entered into Contract No..... *[reference number of the contract]* dated with you, for the construction of
.....
[name of contract and brief description] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum.....*[amount in figures]* (*[amount in words]*) is to be made against an advance payment guarantee.

At the request of the Contractor, we.....*[name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of.....*[amount in figures]*(.....) *[amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the Advance Payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on.....*[Insert the date, 28 days beyond the Time of Completion]*.

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

.....
[signature(s)]

FORM OF RETENTION MONEY GUARANTEE

.....
.....[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: Vice Chancellor

**South Eastern University of Sri Lanka,
Olivil.**

Date:

RETENTION MONEY GUARANTEE No:

We have been informed that
[name of Contractor] (Hereinafter called "the Contractor") has entered into Contract
No.....[reference number of the contract]
dated..... you, for the execution of

.....
[name of contract and brief description of Works] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, when the works have
being taken over and the first half of the Retention Money has been certified for payment, payment
of the second half of the Retention Money may be made against a Retention Money guarantee.

At the request of the Contractor, we.....[name of agency] hereby
irrevocably undertake to pay you any sum or sums not exceeding in total an amount of
.....amount in figures](.....
.....)[amount in words]

upon receipt by us of your first demand in writing accompanied by a written statement stating that
the Contractor is in breach of its obligation under the Contract because the Contractor has not
attended to the defects in accordance with the Contract.

This guarantee shall expire, at the latest,.....[insert 28 Days after
the end of the Defects Liability Period]. Consequently, any demand for payment under this
guarantee must be received by us at this office on or before that date.

.....
[Signature(s)]

SECTION – 6

SPECIFICATIONS

GENERAL SPECIFICATIONS

Tenderers are hereby requested to refer and peruse the SPECIFICATIONS published by the Institute of Construction Training and Development (ICTAD/CIDA) connected to the related works.

Note: The above documents should be made available at the Site by the Contractor.

SECTION – 7

FORM OF BID

FORM OF BID

Name of Contract: Infrastructure Development of Agro Tech Park at Malwaththa, South Eastern University of Sri Lanka.

To: Vice Chancellor
South Eastern University of Sri Lanka,
Oluvil.

Gentlemen,

1. Having examined the Standard Bidding Document - Procurement of Works – Major Contracts [ICTAD/SBD/02 - Second Edition, January 2007], Specifications, Drawings and Bills of Quantities and Addenda for the execution of the above-named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Specification, Drawings, Bills of Quantities and addenda for the sum of Sri Lankan Rupee.....(LKR.....) or such other sums as may be ascertained in accordance with the said Conditions.
2. We acknowledge that the Contract Data forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Engineer’s notice to commence, and to complete the whole of the Works comprised in the Contract within the time stated in the Contract data.
4. We agree to abide by this Bid until the date specified in ITB (*Clause 16*) 05.01.2021 from the date fixed for receiving or any extended period and it and shall remain binding upon us and may be accepted at any time before that date.
5. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding Contract between us.
6. We understand that you are not bound to accept the lowest or any bid you may receive.
7. We certify/conform that we comply with the requirements as per ITB Clauses 3 and 4 of the bidding document.

Dated this.....day of.....20.....Signature in the capacity ofduly authorized to sign bids for and on behalf of
(IN BLOCK CAPITALS)

Name

Signature

Address:

Witness:

SECTION – 8

BILLS OF QUANTITIES
(Will be issued separately)

SECTION – 9

SCHEDULES

Schedule 1 - General Information

ITB Clause reference	Description	Information (to be filled by the Bidder)	Remark
4.1 (a)	Legal Status		
	Written power of attorney of the signatory to the Bid	Provide original or certified copy of the power of attorney attested by a Notary and label as attachment to Clause 4.1(a)	
	If a Joint Venture, names and addresses of Joint venture partners	1. 2. 3.	Provide certified copy of the Joint Venture Agreement.
	If a Joint Venture, names of the Lead Partner		
	For joint ventures, each joint venture partner shall furnish Legal Status separately.		
	Name (Lead Partner)		Provide certified copies and label them as attachment to Clause 4.1 (a)
	Legal status		
	Place of registration		
	Principal place of business		
	Written power of attorney of the signatory to the Bid	Provide certified copy of the power of attorney attested by a Notary and label them as attachment to Clause 4.1 (a)	
	VAT Registration Number		
	Name (Partner 2)		Provide certified copies and label them as attachment to Clause 4.1 (a)
	Legal status		
	Place of registration		
	Principal place of business		
	Written power of attorney of the signatory to the Bid	Provide Security or certified copy of the power of attorney attested by a Notary and label them as attachment to Clause 4.1 (a)	
	VAT Registration Number		

	Name (Partner 3)		
	Legal status		
	Place of registration		
	Principal place of business		
	Written power of attorney of the signatory to the Bid	Provide Security or certified copy of the power of attorney attested by a Notary and label them as attachment to Clause 4.1 (a)	
	VAT Registration Number		
	ICTAD Registration		Provide certified copies and label them as attachment to Clause 4.1 (a)
	Registration Number		
	Grade		
	Specially		
	Expiry Date		

**Schedule 2 – Annual Turn Over Information
(Construction Only – Last Five Year)**

- I. *If pre-qualification is done the bidders are required to include information subsequent to that submitted with the pre-qualification application.*
- II. *For joint ventures, each joint venture partner shall furnish information separately.*

Year	Turn Over	Remarks
1		Attach audited report and Label as Attachment to clause 4.2
2		
3		
4		
5		

Schedule 3 – Adequacy of Working Capital

If pre-qualification is done the bidders are required to include information subsequent to that submitted with the pre-qualification application.

Source of Credit Line	Amount	Remarks
		Provide documentary evidence and label them as attachment to Clause 4.2
Total		

Schedule 4 – Construction Experience in last five years

- I. *If pre-qualification is done the bidders are required to include information subsequent to that submitted with the pre-qualification application.*
- II. *For joint ventures, each joint venture partner shall furnish information separately.*

Year	Employer	Description of Works	Amount	Contractor's Responsibility (%)
		Total		

Schedule 5 – Major Items of Construction Equipment Proposed

Type	Capacity

Schedule 6 – Construction Management Staff

A. Key Professional

Name	Position	Task

B. Supportive Staff

Name	Position	Task

Schedule 7 – Time Schedule for Key Staff

			Months (in the form of a Bar Chart)															
Name	Position	Activities	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Number of Months

Full Time: _____

Part Time:.....

Schedule 8 – Work Program

[1st, 2nd, etc... are months from the Start Date]

Construction Activities	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th	13 th	14 th	15 th

Schedule 9 – Input Percentage for Price Adjustment Formula			
S. No	ICTAD Reference for Indices	Input Name <i>(Include major materials below the list together with percentages for all inputs)</i>	Percentage <i>(Percentage listed should added to 90.0)</i>
1	M4	Cement	7.33
2	M6	Rubble	0.77
3	M7	Metal	2.34
4	M8	Sand	2.90
5	M9	Brick	2.34
6	M45	Earth	3.59
7	M13	R/f steel	7.29
8	M22	General Timber	1.87
9	M26	Electrical Wiring	2.53
10	M36	Aluminum Work	0.70
11	M20	PVC products	0.65
12	M46	Zn/Al Sheet	4.99
13	M32	Floor tiles	0.84
14	M33	Wall tiles	0.66
15	M38	Electrical Fittings	1.63
16	M14	Structural Steel	12.26
17	M48	ABC - Graded (1-1/2")	1.06
18	M30D	Asphalt	1.49
19	L1	Skilled labour	16.55
20	L3	Unskilled labour	15.93
21	P1	Small equipment	1.26
22	P2	Heavy equipment	1.00
	Total		90.00

SECTION – 10

DRAWINGS

(Electronic copies shall be issued)

SECTION – 11

STANDARD FORMS (BID)

Form of Bid Security

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

.....
[insert issuing agency's name, and address of issuing branch or office]

Beneficiary: Vice Chancellor
South Eastern University of Sri Lanka,
Oluvil.

Date:

BID GUARANTEE No.:..... [insert (by issuing agency) number]
We have been informed that [insert (by issuing agency) name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated [insert (by issuing agency) date](hereinafter called "the Bid") for the execution of [insert name of Contract] under Invitation for Bids No. [insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures] [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) Has withdrawn its Bid during the period of bid validity specified; or
- (b) Does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the IFB; or
- (c) having been notified of the acceptance of its Bid by the Employer/Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date

.....
[Signature(s)]